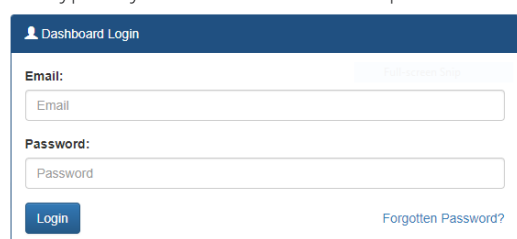


Payment of Fees Guide

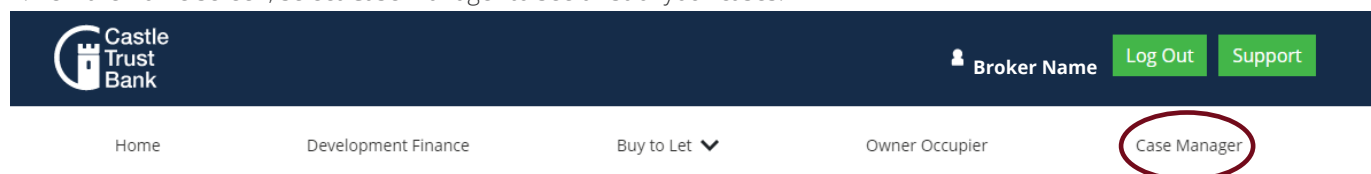
1. Go to www.castletrust.co.uk/intermediaries-lending
2. Click on 'Log in'.



3. Type in your email address and password and click 'Login'.



4. On the home screen, select Case Manager to see a list of your cases.



5. Once your case reaches the DIP stage, you will be able to pay the fees. Click on the case you will be paying fees for.

[Show All Cases](#)
[Show Buy To Let Cases](#)
[Show Owner Occupier Cases](#)
 Include NLP Cases?

Date ^	Case	Stage	Product	Customer
Created on: 2020-07-28 10:38:00	805753	DIP	Roll-up Mortgage Range (BTL)	Miss Applicant Example Requirements

6. The case requirements will show the option to make a payment in the Required column, click here to go through to the payment screen.

Required **6**

Submitted 

Satisfied 

£100 upfront portion of the Arrangement fee and the Valuation Fee

£ Make Payment

0 message(s)

No requirements submitted.

No requirements satisfied.

7. Check the amount on the payment screen and then fill out your payment details. If the amount is incorrect, please call the Sales Support team on **0345 241 3079**.

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